

Airport Carbon Accreditation Communication

Communication No:	2 of 2025
From:	Environmental Minds
To:	Approved & Prospective Verifiers
Subject:	Updated Verifier Requirements
Date:	2 nd June 2025

The purpose of this Communication is to provide information regarding the updated verifier requirements. These changes are applicable as of June 9th, 2025.

As outlined in the Verifiers Manual Issue 1 (2020); to become an approved verifier for *Airport Carbon Accreditation* prospective verifiers should meet the requirements specified depending on the level of verification. This memo updates these requirements as follows:

For Levels 1-3/3+

In order to become an approved verifier for Levels 1-3/3+ the following apply:

- Section 3, Requirement 2-Clarification: The term “similar” includes the ISAE 3000 and ASAE 3000 standards.

For Levels 4/4+

In order to become an approved verifier for Levels 4/4+ the following changes apply:

- Section 3.1, Requirement 1-Update: The existing text is replaced by the following “An individual will be eligible to become a verifier for Level 4 and 4+ once they have completed verification for at least two airport applications, with at least one at Level 3/3+ and the other at either Level 2 or Level 3/3+.”

For Level 5

In order to become an approved Verifier for Level 5 the following requirements apply:

- An individual will be eligible to become a verifier for Level 5 once they have completed verifications for at least two airport applications, with at least one at Level 4/4+ during the past two years. (Any verification below Levels 4/4+ should be in addition to any relevant required verifications for becoming verifiers at Level 4/4+).
- Interim applications shall be only verified by Level 5 approved verifiers.
- The fee for becoming an approved verifier at Level 5 is €200, payable in advance of the webinar and the exam. In the event of an examination resit, a fee of €100 shall be paid.

For All Levels

- All verifiers shall state in their application the Professional Code of Ethics that they are adhering to.
- The pass mark for the exam of all levels shall be 85%.

For any questions, please contact the Airport Carbon Accreditation Helpdesk at
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